

Minutes of the Fairford Festival 19th March 2009

PRESENT: Trevor Hing, Louise Hatch, Kevin Smart, Paul Skinner, Annabelle Plumridge, Neil Plumridge, Kevin Symons, Helen Grosscurth-Curtis, Wendy MacGregor, Heidi Sear-Smith, Jan Cory, Sue Smart

APOLOGIES: Richard Black, Chris Roberts, Graham Young

MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 19th February 2009 were agreed, with some minor amendments.

CHAIRMAN'S REPORT

TH began by saying that this is not a time to be complacent, but a lot is getting done. We all need to be conscious of dates for licenses, road closures, etc.

TREASURER'S REPORT

No report available this month.

TRUSTEES REPORT

Still money available. TH saw it mentioned in CRs' column in the Standard this week. A Trustee's meeting is due to be held on the 20th March, so we should get a full report next month.

A list of which groups have received money is needed to put on the website.

ACTION: TH

FAIRFORD FESTIVAL 2009

The Ball

PS has spoken to Patrick at Two Rivers, re. wine. Patrick will send through some more competitive pricing next week. Patrick may also sponsor the arrival drink for guests.

To date 63 tickets have been sold and paid for, with a further 30 to be paid for. AP has produced some posters for committee members to put up.

KSy said GWR might help with promotion. AP suggested BBC Gloucestershire too.

Soft Sax (Lonny) has been booked by CR to provide music during the early part of the evening. Same price as last year.

LH has entered the Festival into draws to receive prizes from Waitrose and the 4 Seasons Hotel.

Saturday Night

The Fairford Retained Fire Service will be holding their event in the marquee on the Saturday night.

Festival Queen

This will be held May Bank Holiday, Monday 4th May. Need to contact Barry Cooper to arrange classic cars for the parade.

Diary of Events

KSm reported that the diary is going well and he's heard back from most people. Events will be similar to last year. The Festival Market is on, the History is having a meeting on Monday, 23rd March, so we'll know their plans after that. The weekend clashes with a classic car meeting at Castle Combe, but some cars will still be available (this will reduce the numbers in the parade too).

Need a contact for FADS.

ACTION: TH

Fairford Playgroup will be organising the children's party and children's disco. Need contact details for Donna Ball.

ACTION: TH

The WI will have a meeting on Monday, 23rd March, to confirm that they will be running refreshments in the marquee.

Paul Freeman, the winner from last year, is believed to be organising this years quiz on the Sunday. The Thursday evening will be put in the diary as a "Youth Night", with details to follow. The date of the St Marys Country Fair needs to be confirmed with Beccy or Barbera at Mitchell & Sargent.

ACTION: KSm

KSm to let AP know what gets confirmed so that it can published on the web site.

ACTION: KSm

Sponsorship

In RB's absence, TH reported that it has been more difficult, but RB has raised over £5000 already. May still get Invertec for £1000.

A list of who is sponsoring what event is required for the diary.

ACTION: KSm

10K/3K Road Race

KSy has contacted the Council for the road closure notice. The race is advertised on the Run Britain web site. The official race contact and Course Director is David McNee.

Still haven't been able to meet up with Dave Smith, but apparently there's a folder to pass on. Might be easier to contact the previous organiser for any advice.

HSS and KSy have meeting arranged to organise the admin side of the race on 20th March.

The race timing kit has been arranged.

Caps for the Fun Run would cost about £2 each. Might be worth pursuing if we can get them sponsored by someone. It may make it easier to increase the entry price slightly.

Need to check with Zycko what publicity they would like, e.g. quantity of banners, banner positioning, etc.

ACTION: KSy/HSS

Dog Show

Eileen and Joan will be organising this.

Publicity

Ongoing with CR.

More posters to go up around town.

Would it be possible to get a banner put up at Tesco in Cirencester.

ACTION: TH/CR

Logistics

TH will complete the forms for First Aid cover, but he needs a copy of the diary to include with the application.

ACTION: KSm

TH reported that the air base will let us use their tracking on the field, but they *may* not be able to provide vehicles to deliver or install it! If necessary, we may need to provide our own transport and a digger to install it.

Fire extinguishers will be provided by Enliven Fire, same as last year.

The Temporary Events Notice needs to be applied for.

ACTION: SS/KSm

Parade

Letters and emails have gone out to prospective participants. LH has received responses from the Town Crier, the Mayor (Joe Cusack) and the Irish Dancers. There has been a positive response so far.

LH suggested there could be collection buckets on the parade.

Battle of the Bands

The PTA can't run this event again this year, as it's not during half term week.

HGC has contacted the Plough regarding running an open mic night, and they seemed to be interested.

If we just run it as normal, with an earlier finish time to try and please the parents and school, it shouldn't take too much organising, and publicising the event shouldn't be difficult.

Festival Market

The market will be going ahead.

Sunday Afternoon

SS has organised a tea dance and a harp recital for the Sunday Afternoon.

AOB

KSm requested a copy of the web site logo for the diary.

ACTION: AP

LH thanked Whelford Construction for agreeing to provide a 4x4 vehicle and trailer for the parade.

Meeting closed at 8:50 pm

NEXT MEETING – 16th March – 7.30pm, the Bull Hotel, room to be confirmed (ask at the bar). Ball meeting will be at 7pm.